

Position Title: Cemetery Labourer

Hours/Week: 40

Reports To: Facilities Lead Hand

Department: Facilities

Service Area: Community & Corporate Services

Last Updated: February 2022

Association: N/A

General Purpose of the position: To perform general cemetery maintenance.

Functional Duties:

1. Perform general cemetery maintenance duties and assist with cemetery related construction/improvement projects, including preparing grave lots for burials, cleaning cemetery grounds and buildings. Support cemetery related filing and data entry.
2. Operating grass cutting equipment. Assist with seasonal plantings and watering.
3. Communicate with members of the public and source answers to inquiries at cemeteries as required, in a respectful and sensitive manner.
4. Provide general maintenance on equipment used on a daily basis
5. Act in accordance with all municipal policies, ministry of transportation and ministry of labour regulations

Certifications or Licensing Required: Class G2 Driver's Licence

Certification or Education Assets: Class G Driver's Licence,

Additional Information on Position: This position works 40 hours per week normally works 17 weeks per year. Cemetery operations can be a sensitive matter and excellent communication skills are required.