



Job Posting - Parks Seasonal Operator (2 Positions)

Reporting to the Facilities Lead Hand, the successful applicant will be responsible for the general maintenance and upkeep of municipal parks and facilities. This is a seasonal contract position from May 5 – October 31, 2025.

Duties include:

- To ensure the safe, clean, and efficient operation of all municipally owned parks and facilities, using standard methods, including the operation of approved equipment, tools, and supplies following all applicable safety regulations.
- Grass cutting, weeding, watering, flower bed maintenance, field lining and maintenance for all parks, sports fields, and municipal cemeteries.
- Assist with SPC arena operations within a shift-based work environment.
- Collection and disposal of waste, general cleaning of facilities and buildings. Logistical support for community events.
- Provide general maintenance on equipment used daily.
- Provide support services as required to prepare community halls for rental and work with Facility Attendants on project work as required.
- Act in accordance with all municipal policies, Ministry of Transportation, and Ministry of Labour regulations.
- Respond positively and effectively to customer inquiries and complaints.

Qualifications:

- Must hold a valid “G” Driver’s license.
- High School Diploma or equivalent.
- Previous park, labour, horticultural or landscaping experience would be considered an asset.
- Ability to perform all physical demands of the job under adverse conditions.
- Comprehensive knowledge of the Occupational Health & Safety Act.
- First Aid and CPR Training.
- Demonstrated interpersonal and team skills.

Salary:

- \$27.16/hour, 40 hours/week, weekend, and evening shifts form part of regular work scheduling.

Interested applicants are requested to forward a cover letter and resume marked Confidential File # 12-2025 by noon March 21, 2025 to hr@greaternapanee.com

The Town of Greater Napanee is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process. Applicants are required to make their needs known in advance. Only those candidates selected for an interview will be contacted. Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of candidate selection.