

Town of Greater Napanee Candidate Information

Ward 3 By-Election Details

When are the Voting Dates?

Election Day has been set as Monday, January 19, 2026. Voting closes at 8:00 p.m.
Advance Voting begins on Friday, January 9 at 9:00 a.m.

What are the Voting Methods?

Voting will once again be through internet and telephone ballot. Town staff will also have in-person voter assistance stations set up during the advance voting period at 99 Advance Ave and on election day at the Best & Bash Arena.

Do I need to live in Ward 3 to run?

No. There is no ward residency requirement. As long as you meet the eligibility criteria for holding office you can run in the by-election.

What are the boundaries of Ward 3?

Ward 3 covers the northern portion of Greater Napanee and shares a boundary with Stone Mills and Tweed to the north, and Tyendinaga and Deseronto to the west. It also includes a portion of the urban area on the south-west side of Napanee. A detailed map is available on the Town website or from the Clerk.

Filing Nomination Forms

Who is eligible to be a council candidate?

In order to run for office in the Town of Greater Napanee, you must be:

- A Canadian citizen
- At least 18 years of age
- A resident of the Town of Greater Napanee, or
- An owner or tenant of land in the Town of Greater Napanee, or the spouse of the owner or tenant (in their personal name, not a business name)
- Not legally prohibited from voting
- Not disqualified by any legislation from holding office

Who is not eligible to be a council candidate?

Candidates must not be the following:

- A judge of any court
- A member of Provincial Legislature, the Federal House of Commons or Senate who has not resigned from their office by the close of nominations
- A candidate who failed to file the necessary financial statement in the last municipal election or by-election

When can interested candidates file their nomination paperwork?

You can file nomination paperwork beginning Wednesday, October 15, 2025 at 8:30 a.m. and up until Friday, December 5, 2025 by 2:00 p.m. You will need to make an appointment to file your nomination forms.

Is it possible to file my nomination online?

Unfortunately, candidates must file their nomination papers in-person or by an agent at the Town Office, by appointment.

What do I need to file my nomination paperwork?

The nomination must be completed in full and filed in person by the candidate or an agent of the candidate and include:

- a) Identification suitable to the Clerk;
- b) Nomination Paper- Form 1;
- c) Endorsement signatures from 25 people who are eligible to vote in the municipality- Endorsement Signatures- Form 2; and
- d) Application filing fee of \$100 to run for all other positions by cash, debit or certified cheque. (this is refunded when you file your financial statement after the election)

How long does an appointment take?

We book 30 minutes to ensure there is enough time to complete all paperwork, provide information, and answer any questions you may have about the election process.

Campaigning Information

Do I need to open a separate bank account?

Under provincial legislation, you must open a bank account exclusively for your campaign if you accept any contributions of money (including contributions from yourself or your spouse) or incur any expenses. You cannot use your personal bank account for campaign finances, even if you are planning a very small campaign. All contributions - including contributions you make to yourself - must be deposited into the campaign bank account. All expenses must be paid for from the campaign account.

What financial reporting do I need to do?

After the election, you must submit a detailed list of all campaign contributions and election expenses. There is a maximum amount you can spend, which the Clerk will inform you of. An auditor report will not be required, as your campaign will not be allowed to exceed \$10,000.

When can I campaign?

Candidates can only start campaigning after the nomination papers are filed. Candidates may campaign up until the end of voting day.

Who can contribute to my campaign?

Only individuals (including yourself or your spouse) are permitted to contribute to your campaign. Corporations and Unions are **not** permitted to make contributions.

What is the limit for contributions from other people (other than myself or my spouse)? There is a \$1,200 limit that applies to contributions from other individuals.

When and where can I post election signs?

Election signs can be placed from December 5 to January 19 on private property and in municipal road allowances. They cannot go in ditches along County Roads. Signs cannot be posted within 50m of a voting place during the voting period.

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What are the other campaign rules?

You cannot imply endorsement from the Town itself by using Town logos or other Town resources to support your campaign. The Clerk will provide you a full list of rules.

When do I receive a copy of the Voter's List?

A copy of the voter's list is provided on written request on or after November 14 for the specific office you are running for.

Holding Elected Office

How many times does Council meet?

Council meets on average two times per month in the evenings, and individual members may also be appointed to committees which meet during the day.

How much do Councillors get paid?

The 2026 annual salary rate for Councillors is approximately \$20,000.

What other supports are provided?

Elected officials receive a dedicated Town email address, and a phone and iPad for conducting Council business with, as there is an expectation that Town business will be kept separate from your personal or private work files. Greater Napanee does not have dedicated support staff for Councillors, but staff are generally available to assist with orientation and answer questions about Council business.

What if I have other questions?

Please contact our elections team at elections@greaternapanee.com or contact the Clerks staff directly:

Jessica Walters, Clerk
Shannon Murphy, Deputy Clerk