

## **L&A OPP Detachment Board – Information for Applicants**

We are seeking two community members to join the board:

One member to jointly represent the communities of Addington Highlands and Stone Mills;  
and

One member to jointly represent the communities of Greater Napanee and Loyalist.

### **Term of Office**

The current term is the end of the Council Term plus six (6) months or when a new representative is appointed whichever is the earlier. The end of the current term of Council is October 26, 2026.

### **Eligibility Requirements**

To qualify as a board member you must:

1. Be a resident of the municipal area served by the board (if there are no other qualified applicants in a municipal area, applicants who live outside of the municipal area served by the board may be considered);
2. Pass a comprehensive police records check (record check will be requested after appointment);
3. Be 18 years of age or older;
4. Understand the role of a police services board;
5. Be involved in your local community; and
6. Have good written and verbal communication skills.

Other competencies or attributes include:

7. Prior experience on boards or committees is considered an asset.
8. Appointees should be willing to commit the time necessary to properly fulfill their responsibilities on the Board, including preparing for and participating in Board meetings.
9. Appointees should be able to actively participate in budget discussions.
10. Appointees should have a demonstrated record of integrity, professionalism, discretion, and good judgment.

### **The following community members are not eligible to be a member of the board**

1. A judge or justice of the peace.
2. A member of a police service, a special constable or a First Nation Officer.
3. Any person who practices criminal law as a defense counsel or as a prosecutor.
4. A director, officer or employee of a prescribed policing provider or municipalities served by the detachment.
5. Any other prescribed persons, which includes former members of a police service. A former member of a police service is not eligible to be a member of a police service board unless,
  - a. the police service board does not maintain a police service that the person was a member of; and
  - b. at least one year has passed since the person ceased to be a member of any police service.

## **Responsibilities and Expectations of Board Members**

All board members will be expected to:

1. Take an oath or affirmation of office
2. Successfully complete all training as assigned by the Ministry or the board
3. Comply with the *Community Safety and Policing Act, 2019* Code of Conduct
4. Attend board meetings (minimum of four meetings per calendar year – meetings are initially proposed to be held virtually, subject to future direction of the board)
5. Approve the terms of reference and guiding procedures for the board operations
6. Support the key responsibilities of the board, as detailed below.

Per the Act, the key responsibilities of the board will be to:

- a) Participate in the selection of the Detachment Commander;
- b) Determine objectives and priorities for police services after consultation with the Detachment Commander;
- c) Advise the Detachment Commander with respect to policing provided by the Detachment;
- d) Monitor the performance of the Detachment Commander;
- e) Review regular reports from the Detachment Commander regarding policing provided by the Detachment, and
- f) Provide an annual report to the member municipalities regarding the policing provided by the Detachment in their municipalities.

## **Remuneration**

Remuneration rates are yet to be finalized, but are proposed to be \$400/year plus mileage as required.

## **Closing Date**

Applications will be accepted until Monday, July 22, 2024 at 4:00 p.m.

