

# Town of Greater Napanee Council Highlights

Regular Meeting of Council for March 25, 2025

## Arts and Culture Awards

Council received a report for information on the proposed Arts and Culture Awards. Council supported the Arts and Culture Advisory Committee in their efforts to plan and deliver Arts Awards approximately every two years. Council also waived the associated fees for using Town Hall or, in the event it is unavailable, the conference room at the Best and Bash Centre to host the awards.



## Transfer of Former BIA Social Media Channels to NGO

Council received a report on the Transfer of the Former BIA Social Media Channels to an NGO. Council directed staff to move ownership of the former BIA Social Media Channels to the NGO Great Napanee Connect for their use in promoting their work.

## Municipal Volunteer Policy Amendments

Council received a report on Municipal Volunteer Policy Amendments. The policy will help support having community volunteers in a number of initiatives, including advisory committees, events, and special initiatives. Council adopted the Municipal Volunteer Policy as amended.

## Proposed Amendment to the Fees and Charges By-law

Council received a report on a Proposed Amendment to the Fees and Charges By-law. Council supported adding the annual fee, subject to public notice of \$408.00 to the current fee schedule for the use of the training tower scaffolding by fire service mutual aid partners in support of firefighter fitness and training.

## Joint Emergency Management Full Scale Exercise with The Salvation Army

Council received a report on a Joint Emergency Management Full Scale Exercise with The Salvation Army. The Salvation Army, Ontario Division Emergency Disaster Services, has approached the Town of Greater Napanee to serve as the host community for their 2025 Full-Scale Exercise in October. Council supported the proposed collaboration.

## Corporate Events Policy

Council received a report on a Corporate Events Policy. The purpose of this policy is to set a consistent and predictable procedure to manage current and future high-quality events that are owned and run by the Town. This policy will provide a framework for making decisions regarding current and new Town events. Council approved the Corporate Events Policy as presented.

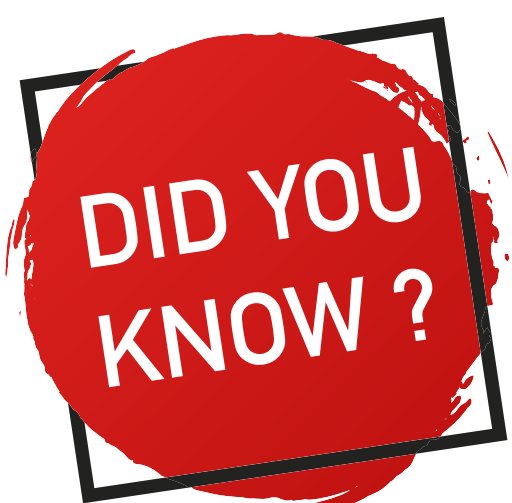


## Community Events Policy

Council received a report on a Community Events Policy. Council directed staff to bring back a report to the April 8th meeting and amendment to the draft Community Events Policy that includes costing for for-profit events and a series of options for in-kind municipal support of non-profit community events.

**Next Regular Session of Council: Tuesday, April 8th, 2025**

**This meeting will be live streamed via our [YouTube Channel](#)**



## What's to Come

Check out the [2025 Q2 - Forward Calendar](#) to find more information about upcoming meeting dates, staff reports, presentations, and by-laws.

**Take a Look at the [Agenda and Minutes](#) from the March 25th, 2025, Regular Session of Council**

## What's Happening in Our Municipal Departments:

### Access E11 Report - February 2025

The report included cases by department, categories of cases submitted, and cases by location for the period of February 2025. The complete Access E11 [report](#) is available on the March 25th agenda.

### Executive Services

Areas of discussion included ongoing work on department service standards, negotiations with the Volunteer Firefighters Union (CLAC), an update on open and filled positions within the organization, preparation for the expansion of by-law services and seasonal increase of contracted enforcement services, and ongoing work with community partners to ensure consistent expectations and communication around the Town's Parks By-law and Encampment Protocol coming into the spring. The complete [Activity Report](#) is available on the March 25th agenda.

### Fire Department

Areas of discussion included an increase in activity pertaining to public spaces and the unhoused population, seven fire recruits that are nearing the end of the recruitment program and will be placed in service by the mid second quarter, public education and prevention activities, and an update on tiered response calls for 2025 compared to 2024. The complete [Activity Report](#) is available on the March 25th agenda.



### Financial & Information Technology Services

Areas of discussion included the 2023 Year End Audit that is ongoing, 2024 year end procedures that are underway, an update on open and closed tenders, the creation and update of GIS plow routes for the Public Works Department, and the development of a software requisition procedure and related policy. The complete [Activity Report](#) is available on the March 25th agenda.

### Growth & Infrastructure Services

Areas of discussion included updates on the Official Plan, the review of public comments for the subdivision plan for 415-427 Bridge Street West and West Bridge Estates Phase 12, and the implementation of the 2024 Ontario Building Code that will see a number of technical changes that have been made by the province to better harmonize the Ontario building Code with the National Building Code.

Updates were also provided on the continued work with our waste contractor's management team regarding recent curbside collection delays, the request for tender for the Water Pollution Control Plant project that has been extended by 7 days and is now scheduled to close on April 1st, 2025, and Spring Leaf & Brush Collection that will begin May 12th for rural residents and May 20th for urban residents. The complete [Activity Report](#) is available on the March 25th agenda.

### Parks, Recreation, and Cultural Services

Areas of discussion included the Spring Market that will be held on April 12th at the Best & Bash arena, mobile vendor applications that are now being accepted, a U17 Boys Canadian Fast Pitch Championship that will be held at the Napanee Fairgrounds from August 6th-10th, and Spring clean ups that Parks staff have started by picking up brush and garbage in community parks. The complete [Activity Report](#) is available on the March 25th agenda.



## Stay Connected with Us!

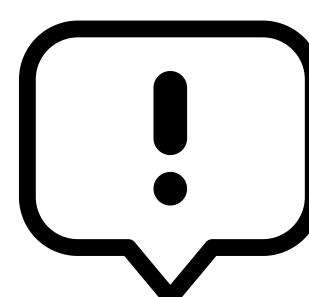
Follow us on social media to stay up-to-date on what's happening in our community:



Get Engaged. Stay Involved.  
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