

# Town of Greater Napanee

## Council Highlights

Regular Meeting of Council for September 23, 2025

### Daycare Parking Request

Council received a report on a request from Kid's Mondo Childcare Center to identify an appropriate compliance plan for the Ministry of Education's direction regarding parking stalls adjacent to daycare facilities. Council directed staff to install jersey barriers at the Town's cost as a protective measure until the Ministry provides updated guidelines.



### CAO Mandate Letter Progress Report

Council received a report outlining the progress on mandate letter items for the CAO. Council endorsed the removal of the following items:

- Legal Services RFP from scheduled operational targets.
- Digital service improvements to building services and instead focus on digital enhancements to planning for this term of Council.
- Sidewalk By-law from operational targets due to workload issues and the fact that the Encroachment By-law can deal with many of the same concerns.

### Personal Use of Cell Phones

Council received a report on the personal use of cell phones. The report outlined the current practice of permitting incidental personal use of corporate cell phones, the implications of continuing or discontinuing this practice, and the associated operational, financial, and risk considerations.

### Waste Diversion Advisory Committee Recommendation - Special Tax Levy

Council received a report on a recommendation from the Waste Diversion Committee requesting to remove the Special Tax Levy for the Curbside Collection of Garbage and Recycling. Council decided not to overturn its previous decision from December 2024 that bag tags continue to be funded through a special tax levy and be mailed out with the tax bills in January for the remainder of this Council's term. Council discussed the possibility of reducing the special levy in the 2026 budget if this can be done based on cost savings through the blue box transition.

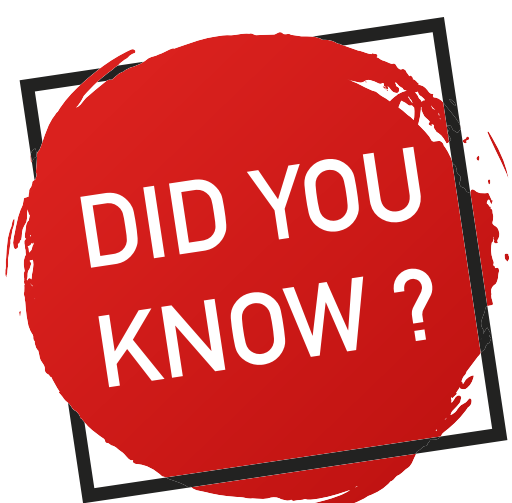
### Blue Box Transition Report #7: Blue Box Materials at Waste Disposal Sites (Depots) 2026-2028

Council received a report on the disposal of blue box materials at Waste Disposal Sites (Depots). Council directed staff to enter into an agreement with Circular Materials Ontario for the collection and processing of blue box materials collected from the Roblin and South Fredericksburgh Waste Disposal Sites for the period of January 1st, 2026, through December 31st of 2028.



**Next Regular Session of Council: Tuesday, October 14th, 2025**

**This meeting will be live streamed via our [YouTube Channel](#)**



### What's to Come

An Open House hosted by the Market Square Advisory Committee has been rescheduled at Town Hall for October 8th from 6:00 - 8:00 pm to gather community feedback related to the renovation of the main floor at Town Hall.

**Take a Look at the [Agenda and Minutes](#) from the September 23rd 2025, Regular Session of Council**

# What's Happening in Our Municipal Departments:

## Access E11 Report

The report included cases by department, categories of cases submitted, and cases by location for the period of August 2025. The complete [report](#) is available on the August 26th agenda.

## Executive Services

Areas of discussion included a new resolution tracker review process, discussions with the Ad Hoc Trail Committee on in-Town trail development, applications for Paid-on-Call Firefighters that were open, and implementation details for the upcoming by-election. The complete [Activity Report](#) is available on the August 26th agenda.



## Fire Department

Areas of discussion included tickets that were distributed through proactive enforcement and inspections, a recruitment open house that took place on September 16th, and an update on training and certifications completed by the department. The complete [Activity Report](#) is available on the August 26th agenda.

## Financial & Information Technology Services

Areas of discussion included 2023 Audit work that is nearing completion, the 2024 Audit that is tentatively scheduled for November 2025, 2026 budget preparation, an Asset Management Plan update that is ongoing, and a first draft of the updated Procurement By-law that is being reviewed by senior and corporate leadership. The complete [Activity Report](#) is available on the August 26th agenda.

## Growth & Infrastructure Services

Areas of discussion included updates on land the Town has listed and will be listing on the market, planning updates, and building updates on projects such as the Hilton Hotel, Goodyear Expansion, J.J. O'Neill Expansion, and the Waste Management Recycling Pre-Conditioning Facility.

Updates were also provided on Fall Leaf & Brush Collection that will take place the week of November 10, 2025, for the rural area and November 17, 2025, for the urban area, the completion of all identified capital surface treatment work for 2025, and the Napanee WPCP project that is progressing with general site works, excavation and the installation of caisson shoring. The complete [Activity Report](#) is available on the August 26th agenda.

## Parks, Recreation & Culture Services

Areas of discussion included Trunk or Treating that is scheduled to take place on October 26th in Market Square, a Summer Camp Report that was provided by BGC East, a breakdown on bookings for sports fields in September, and new columbarium's that were installed at Riverview and Roblin Cemeteries. The complete [Activity Report](#) is available on the August 26th agenda.



## Stay Connected with Us!

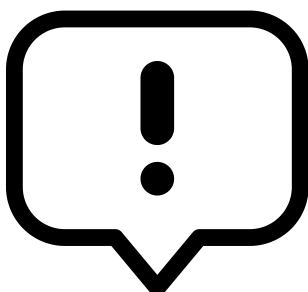
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Visit our website at [www.greaternapanee.com](http://www.greaternapanee.com) for up-to-date municipal information.



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