



Facilities Attendant

Reporting to the Facilities Lead Hands, the successful applicant will be responsible for the general maintenance and upkeep of municipal facilities, parks and ice maintenance within a shift-based work environment. This is a permanent full-time position.

Duties include:

- To ensure the safe, clean and efficient operation and maintenance of all municipally owned properties, in accordance with all safety regulations and procedures
- Responsible for customer service and provide direction to part-time staff
- Operate various equipment required to maintain park areas, ice and sports fields
- Provide support services as required to prepare community halls for rental
- Perform basic building repairs as directed at all municipally owned properties

Qualifications:

- Certified in specialized skills such as carpentry, welding, electrical, plumbing etc. considered an asset
- Arena or recreation facility experience, preferably in a municipal environment
- Experience operating equipment such as ice resurfacer, zero-turn lawn mower, utility tractors, skid-steer, chain saw, and power tools, etc.
- Valid Ontario Driver's License, DZ license and snow plowing experience considered an asset

Education:

- Certified Ice Technician (CIT) from Ontario Recreation Facilities Association
- Refrigeration Class B Certificate from Technical Standards and Safety Authority (TSSA) considered an asset
- Standard First Aid, CPR, AED training and WHMIS certificates

Salary:

- \$23.69-27.87/hour, based on ability and experience
- 40 hours/week, with employer paid benefits, weekend and evening shifts form part of regular work scheduling.

Interested applicants are requested to forward a cover letter and resume marked Confidential File #15-2022 by July 18, 2022, 8:30 a.m. to:

hr@greaternapanee.com

Town of Greater Napanee, Attention: Michelle King, HR Coordinator
124 John St., P.O. Box 97, Napanee, On K7R 3L4

The Town of Greater Napanee is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.

Only those candidates selected for an interview will be contacted. Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of candidate selection.